

Plainville School Committee Meeting
November 22, 2016
Regular Session

Prior to the meeting beginning, Mrs. Abrams expressed condolences to the family of Peg Myers, former principal of the Beatrice H. Wood School, for their loss. Mrs. Myers passed away on November 18, 2016.

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 6:03 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Maggie Clarke, Charlene McEntee and Superintendent Raiche. The meeting was audio and video recorded. Absent: Javed Ikbal.

APPROVAL OF MINUTES

MOTION by Linn Caprarella, seconded by Maggie Clarke to approve the November 8, 2016 Regular Session minutes. So voted.

MOTION by Charlene McEntee, seconded by Maggie Clarke to approve and hold the November 8, 2016 Executive Session minutes. So voted.

SHOWCASE

None.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

- a. Correspondence received from Jim Caprarella on behalf of the parents who attended Nature's Classroom

An email was sent to Robin Roberts-Pratt, Principal of Wood School, commending the efforts of the teachers who attended the Nature's Classroom week. Mr. Caprarella stated, "On behalf of the parents who volunteered at Nature's Classroom and as a sitting Wood School Council member I would like to recognize the teachers who attended this year's classroom and made it a fantastic experience for the kids." The teachers are Naomi Driscoll, Kristen Espenhain, Hilary Robinson, Mary Molloy and Mary Pasquantonio. In addition, the email also expressed thanks to the administration for support of the Nature's Classroom Program. Superintendent Raiche also thanked the teachers for their time and effort and stated "they go beyond the call of duty." Committee members agreed that Nature's Classroom is a fantastic program benefiting our students.

Mr. Ikbal arrived at 6:05 p.m.

Mary Molloy came into the meeting at 6:06 p.m. and thanked the Committee for commending her along with the other teachers who attended Nature's Classroom.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

Mrs. McEntee reported that the King Philip School Committee met last evening. Topics at their meeting were:

- A presentation by Dr. Mobley on the new policy regarding opioids'
- Implementation of the teacher evaluation system
- Job descriptions in the Technology Department

b. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

Nothing.

c. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

Nothing.

d. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal

Nothing.

e. Town Building Committee-Mrs. Clarke

Mrs. Clarke reported that the designs for the new town buildings continue to be refined. There has been some discussion about the water table since they would like to have a basement in the town hall building. In addition, they are about two weeks behind schedule. There is no meeting on Wednesday, November 23, 2016.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

None.

SUPERINTENDENT'S REPORT

a. Article on *The Mindful Classroom*

Superintendent Raiche shared an article written by Mandy Oaklander on *The Mindful Classroom*. Approximately seven staff recently attended a workshop on Mindfulness and Yoga and these teachers are beginning to implement some of these practices into their classrooms. In addition, at a future inservice, these teachers will be presenting what they learned to other staff. Since social emotional learning is an important component of student learning, Superintendent Raiche thought the article was insightful and of interest, in particular to learn how other school districts are incorporating mindfulness.

b. November 8, 2016 Inservice

Superintendent Raiche shared the agenda for the Inservice Day on November 8, 2016 as well as a list of the staff members who participated in regional activities on that day. He has received positive feedback from the staff that the inservice was a productive day.

c. Interest-Based Bargaining Meeting held on November 15, 2016

Superintendent Raiche shared the documents which were use at the interest-based bargaining meeting held on November 15, 2016. Mrs. Caprarella and Mrs. Clarke were in attendance at this meeting. All agreed that the presenter was quite informative in explaining the difference between the traditional method of negotiating and the interest-based bargaining philosophy. The next meeting is scheduled for December 19, 2016.

OLD BUSINESS

a. The Walker Report – Update

The Committee reviewed the minutes that were taken by Norfolk Superintendent, Dr. Ingrid Allardi, at the joint meeting of the four King Philip Districts (Plainville, Norfolk, Wrentham and King Philip) to discuss The Walker Report. A team from Walker conducted an audit last spring of the special education department programs in each district. The minutes outlined the findings, including commendations and recommendations. As a result of this report, it was determined that a joint steering committee will be formed to follow through with recommendations, and it is hoped that the first meeting will be held in March 2017. Each district will work on identifying 3-4 individuals to serve on the joint steering committee. The four district superintendent's will be meeting next month and this is a topic on their agenda.

b. School Committee Goals-Mrs. Abrams

The Committee discussed their goals.

Goal #1—To improve community engagement, the school committee will participate in activities both within and outside of the school building to develop transparency and understanding of school and community needs.

Action Plans:

- Educate and inform community, as well as each other, about the budget for Plainville and King Philip (Mrs. McEntee leads)
- During the school year (perhaps 3 to 4 times) hold office hours/coffee and conversation/and/or virtual town hall in order to take questions from the community (Mrs. Clarke leads)
- Provide a table at community events where a school committee member is available to take questions, i.e. the winter festival (Mrs. Abrams leads)
- Post documents from each school committee meeting on the website for parents to view (Communication Subcommittee--Mr. Ikbal leads)
- Create a newsletter (perhaps 3 to 4 times per year) to inform the community about highlights of what's happening with the school committee, including topics from the state and nation on legislation issues (Mrs. Caprarella leads)
- Place photos and a profile of each school committee member on the district website (Mr. Ikbal)

Goal #2—To educate the community and legislators, the school committee will improve its knowledge base on local, state and federal issues that would impact policy within the schools.

Action Plans:

- The Chair of the School Committee will collaborate and speak regularly with the Chair of the Board of Selectman to ensure knowledge of any potential issues that pertain to the school department, i.e., future housing developments (Mrs. Abrams leads)
- Attend conferences and/or meetings to improve their knowledge about local, state and federal issues, i.e. Day on the Hill, NSBA, MASC, Federal Relations Network, etc. (All school committee members)
- Keep abreast of issues by reading and sharing: state-house briefs, Commissioner's Weekly Update, MASC's list serve and web-page forum, Marshall Memo, book study, policy updates, etc., (Mrs. McEntee leads)
- Attend meetings, if able, that state representatives hold, i.e. Representative Ross's (All members)

NEW BUSINESS

a. BayState Textiles, \$35.25 (Vote Required)

MOTION by Linn Caprarella, seconded by Javed Ikbal, to approve \$35.25 from BayState Textiles, Inc. for the Plainville district to be used to reimburse expenses for district technology purchases. So voted.

b. FY17 Grants: Title I and Special Education Program Improvement (Vote Required)

MOTION by Charlene McEntee seconded by Maggie Clarke to approve the Title I and Special Education Program Improvement Grants thus approving total grants in FY17 in the amount of \$261,857.00. So voted.

Mrs. McEntee asked about the kindergarten grant; Superintendent Raiche said he had anticipated when creating the FY17 budget that we would not be receiving any grant funding for kindergarten and funds were placed in the budget to replace grant funding in kindergarten.

c. Animal Shelter Supply Drive at Wood School (Vote Required)

A request from Kate Kelley, Special Education teacher at Wood School, was presented to the Committee. Mrs. Kelley would like to have her students arrange a pet-themed display and encourage students and staff to donate items to two local animal shelters: Angel Cat Haven in Plainville and Friends of Attleboro Animal Shelter in Plainville.

MOTION by Linn Caprarella seconded by Maggie Clarke to approve the aforementioned request for students in Mrs. Kelly's classroom to conduct an animal shelter supply drive. So voted.

d. Approval: Change to Professional Development Trainer Hourly Rate (Vote Required)

Superintendent Raiche shared a memo with the Committee which recommended an increase in the rate of pay for Professional Development Trainers. Mrs. Clarke asked for justification on the

recommended increase. The current rate of \$50 per hour has been used for at least nine years and neighboring districts are being paid at a higher rate than Plainville. The budget subcommittee reviewed this topic at a previous subcommittee meeting and agreed with changing the rate.

MOTION by Linn Caprarella seconded by Javed Iqbal to approve the revised hourly rate for professional development trainer from \$50 per training hour to \$75 per training hour. So voted.

e. Superintendent's Focus Evaluation Elements (Vote Required)

Superintendent Raiche shared the focus elements which have been used during 2013-14, 2014-15 and 2015-16 as well as the proposed focus elements, which he agreed to with Mrs. Caprarella and Mrs. Clarke at a recent meeting, for 2016-17. The focus elements are listed in the superintendent rubric, which was also shared with the Committee.

MOTION by Linn Caprarella seconded by Maggie Clarke to approve the Superintendent's Focus Evaluation Elements for 2016-17 as presented. So voted.

f. Legislative Update

Nothing.

g. Any item(s) not anticipated at the time of posting

Nothing.

EXECUTIVE SESSION

MOTION by Maggie Clarke, seconded by Javed Iqbal, to go into Executive session at 7:00 p.m. for the purpose of discussing security personnel, device deployment or strategy.

Roll Call Vote:

Amy Abrams	Yes
Linn Caprarella	Yes
Maggie Clarke	Yes
Javed Iqbal	Yes
Charlene McEntee	Yes

Returned from Executive session at 7:30 p.m.

INFORMATION

Mrs. Abrams asked if there is a conflict of interest for Selena Graham to be the parent representative on the Jackson School Council since she is an employee of the Plainville Public Schools and her position is at the Jackson School. Superintendent Raiche will check into the matter.

ADJOURNMENT

MOTION by Linn Caprarella, seconded by Javed Iqbal, to adjourn at 7:40 p.m. So voted.

Susan M. Rieger, Recording Secretary

Regular Session Minutes
November 22, 2016

Documents Used at the meeting:

- Agenda
- Minutes from November 8, 2016
- Commendation: Email from Jim Caprarella
- Superintendent's Report: Documents referencing items listed in the report
- Old Business:
 - Minutes from the joint meeting held on November 11, 2016 at 6:00 PM at the Delaney School in Wrentham to discuss The Walker Report
 - School Committee document on goals for 16/17
- New Business:
 - Memo regarding the receipt of a check for \$35.25 from BayState Textiles, Inc.
 - Memo regarding FY2017 Grants totaling \$261,857.00
 - Memo regarding the request for an animal shelter supply drive at Wood School
 - Memo regarding the request to change the rate of pay for Professional Development Trainer
 - Superintendent's Focus Evaluation Elements documents, including a memo, listing of focus elements used and the superintendent's rubric
- Executive Session: Memo on Security Protocols
- Information
 - Minutes from the October 4, 2016 School Council Meetings for Jackson and Wood Schools