

Plainville School Committee Meeting
October 25, 2016
Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 6:04 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Maggie Clarke, Javed Iqbal, Charlene McEntee and Superintendent Raiche. The meeting was audio and video recorded.

APPROVAL OF MINUTES

MOTION by Linn Caprarella, seconded by Charlene McEntee to approve the October 4, 2016 Regular Session minutes. So voted.

MOTION by Linn Caprarella, seconded by Charlene McEntee to approve and hold the October 4, 2016 Executive Session minutes. So voted.

SHOWCASE

None.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

a. Email on the Nature's Classroom Program

Mrs. Abrams shared an email from parent, Jim Caprarella, on behalf of the Nature's Classroom parent volunteers, in which Mr. Caprarella praised the Nature's Classroom program for grade 6 students, which he attended last week. In particular, Mr. Caprarella praised the efforts of the teachers and administration that coordinate the program. Four teachers attended the program and he stated, "These four teachers made every child's experience fantastic." (Ms. Molloy, Mrs. Espenhain, Mrs. Driscoll, and Ms. Pasquantonio).

b. Trunk or Treat

Mrs. Abrams informed the Committee that school committee members are invited to attend the Trunk or Treat Halloween event this Friday, October 28, 2016 at 5:15 p.m. to assist in decorating, etc.

c. App on Android devices

Mrs. Abrams said she has heard there is difficulty receiving school news via the app on Android devices. Mrs. Whitaker, Technology Administrator, said she is aware of the problem and is in the process of remediating the problem.

COMMENDATIONS

a. Laurie Durand, Jackson School Music Teacher

Mrs. Campbell, Jackson School Principal, commended Laurie Durand, not only for her role as music teacher for the students at Jackson School and also for her role in the implementation of

the very successful Jackson School Council for grade 3 students. Mrs. Campbell read aloud the commendation memo and stated, “Laurie Durand makes the Jackson School a better place to work and learn”. The Committee thanked Mrs. Durand, who was in attendance at the meeting, for all her efforts. In return, Mrs. Durand thanked Mrs. Campbell, “for inspiring her and making her a better teacher”.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

Mrs. McEntee reported that King Philip School Committee met last Monday and named the high school field after Mr. Gary Lombard and reviewed policies. In addition, they reviewed the King Philip School Improvement Plan. Mrs. McEntee was pleased that the district of King Philip (superintendents and principals) will be meeting with the elementary districts to discuss the science curriculum.

b. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

Mrs. Caprarella said the next negotiations meeting is October 26, 2016.

c. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

Mrs. McEntee said the Budget Subcommittee met at 5:00 PM today. They primarily discussed the current school budget; she also mentioned that the timeline and guidelines for the FY2018 school budget will be approved by the full committee at tonight’s meeting and the budget subcommittee will be reconvening soon.

d. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal

Nothing.

e. Town Building Committee-Mrs. Clarke

Mrs. Clarke reported that the Committee met about two weeks ago. She was pleased to report that options of drawings for the location of the buildings (town hall and safety) were presented.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

a. Resignation

Kendle Durant, Supervisory Paraprofessional at Wood School

SUPERINTENDENT’S REPORT

a. Enrollment

Superintendent Raiche shared two documents providing information regarding current and past class size and enrollment. In addition, he informed the Committee that he has reestablished membership with the New England School Development Council in order to obtain enrollment projections given the potential for housing development in the near future for the town of Plainville. He also provided information on student mobility between June 1, 2016 and September 30, 2016; in grades 1-6, 31 students transferred out of the district (to either in-state public 75%, out-of state-public 15%, or private schools 6%) and there were 21 new students starting in September, 2016.

b. October 11, 2016 Inservice Day

Superintendent Raiche shared the agenda from the October 11, 2016 Inservice Day. Primary topics of focus were the Universal Screener: Overview and Record Keeping, and Science Curriculum and Instruction with a representative from Bridgewater State University presenting. Superintendent Raiche also said that specialists had the opportunity to meet with King Philip District specialists for regional opportunities (i.e., music program coordination, unit/project swap program in art)

c. Superintendent's Student Learning Goals: 2015-16 and 2016-17

Superintendent Raiche provided documents which showed his student learning goals for 2015-16 and the results. The results for English/Language Arts, Writing, and Mathematics Goals were reviewed. The overall goals summary in both proficiency and growth goals was: Exceeded four goals; met two goals; nearly met one goal and did not meet six goals.

Mrs. Clarke asked about the timeline for approving goals and Superintendent Raiche explained the process.

Superintendent Raiche shared a document outlining his proposed student learning goals in 2016-17 in the areas of English/Language Arts, Reading, Writing, and Mathematics. Discussion ensued about the tests student have used over the past years (MCAS, PARCC, and in the spring of 2016 it will be the MCAS 2.0 test) and about the difference between growth and proficiency.

d. Parent and Staff Notification: Spring 2016 PARCC Results and 2016 School and District Report Cards

Superintendent Raiche provided copies of the memos he posted on the website for parents/guardians and staff, as well as the supporting documents on the spring 2016 PARCC results and 2016 School and District Report Cards.

e. Town Energy Committee

Superintendent Raiche said that he will attend an energy committee meeting tomorrow night at the Plainville Senior Center. It may be in the best interests of our school district to be considered "green" since this allows districts to receive grant funding for implementing energy savings programs. He also informed the Committee that two representatives from National Grid walked the buildings and grounds of the schools recently to determine lighting and how we can realize energy savings by updating our lighting, both inside and outside the buildings. Mr. Ikbal asked if there has been any discussion about solar panels.

OLD BUSINESS

a. School Committee Goals 2016-17 (Vote Required)

Two goals for the 2016/2017 year were presented: Goal #1 is: To improve community engagement, the school committee will participate in activities both within and outside of the school building to develop transparency and understanding of school and community needs. Goal #2 is: To educate the community and legislators, the school committee will improve its knowledge base on local, state and federal issues that would impact policy within the schools.

Mrs. Abrams said the Committee will be meeting soon to develop the action steps needed to meet these goals.

MOTION by Charlene McEntee seconded by Maggie Clarke to approve the two goals as written. So voted.

NEW BUSINESS

a. FY2017 Grant-Special Education Entitlement (Vote Required)

MOTION by Charlene McEntee seconded by Maggie Clarke to approve the FY2017 Federal Special Education Entitlement Grant in the amount of \$183,788.00. So voted.

Mr. Clarke, Administrator of Special Education and Support Services, said that he received notice this week that the Title I grant was approved by DESE.

a. Meeting Schedule for School Committee

Mrs. Abrams met with Superintendent Raiche and submitted a memo to the rest of the Committee for a proposed time change to several meetings in order to complete tasks related to policy review, book/literature study and preparations for federal ESEA legislation. During discussion, it was asked that the time change proposed, 4:00 PM, be changed to 4:30 PM. The Committee agreed, with the exception of keeping the December 13, 2016 meeting at 4:00 PM, since Glenn Koocher from MASC has already been invited to this meeting with the start time of 4:00 PM.

No vote was taken; however, the revised schedule for school committee meeting times are: December 13, 2016 at 4:00 PM; January 24, 2017, February 28, 2017, March 28, 2017 and April 25, 2017 begin at 4:30 PM; a break around 5:30 PM, then reconvene at 6:00 PM to conclude regular business hopefully by 7:00 PM.

b. Job Description: School Committee Recording Secretary (Vote Required)

MOTION by Linn Caprarella seconded by Maggie Clarke to approve the School Committee Recording Secretary job description as presented. So voted.

c. Appointment: Public Records Officer (Vote Required)

MOTION by Charlene McEntee seconded by Linn Caprarella to appoint Susan Rieger as the Public Records Access Officer. So voted.

Superintendent Raiche said this information will be posted on the district website; the law, Massachusetts Public Records Law, goes into effect on January 1, 2017.

d. FY2018 Budget Timelines and Guidelines (Vote Required)

MOTION by Linn Caprarella seconded by Javed Iqbal to approve the FY2018 budget timeline and guidelines as presented. So voted.

e. Revised Wellness Policy File ADF (Vote Required)

Based on recommendations from the Wellness Policy Committee, the addition of language regarding peanut/nut free classrooms was added to the Wellness policy, File ADF. Information from the Student/Parent handbook was inserted on page 4 as well as updating language in the Guidelines section of the policy on page 7. An informational letter will be sent to staff informing them of the Wellness Policy recommendations for celebrating events without food.

MOTION by Linn Caprarella seconded by Charlene McEntee to approved the amended Wellness Policy, File ADF as presented. So voted.

f. MASC Resolutions 2016 (Vote Required)

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve the 2016 MASC Resolutions.

Maggie asked that each resolution be voted on separately as she is not in agreement with Resolution #2. MOTION was rescinded by Mrs. McEntee, seconded by Mrs. Caprarella.

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve Resolution 1: Foundation Budget, as submitted by the MASC Resolutions Committee. So voted.

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve Resolution 2: Tax Reform Ballot Question, as submitted by the MASC Resolutions Committee. Voted 4 in favor 1 opposed (Clarke)

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve Resolution 3: Charter School Reform, as submitted by the MASC Resolutions Committee. So voted.

MOTION by Charlene McEntee, seconded by Linn Caprarella, to approve Resolution 4: Social and Emotional Well-Being of Students, as submitted by the MASC Resolutions Committee. So voted

Javed Ikbal is the MASC voting delegate and will be in attendance at the MASC conference to take part in the vote.

MOTION by Maggie Clarke, seconded by Linn Caprarella, to give Javed Ikbal the authority to make good decisions when voting on the resolutions at the MASC conference. So voted.

g. Legislative Update

Mrs. McEntee said that the state is allowing districts to have a 'rainy day' fund for special education; this is something the District will look into for future implementation.

Mr. Ikbal said that 25 million dollars has been spent on the Charter School question, which is on the upcoming ballot in Massachusetts.

h. Any item(s) not anticipated at the time of posting
Nothing

EXECUTIVE SESSION

MOTION by Maggie Clarke, seconded by Javed Iqbal, to go into Executive session at 6:52 p.m. to hold a confidential grievance hearing:

Roll Call Vote:

Amy Abrams	Yes
Linn Caprarella	Yes
Maggie Clarke	Yes
Javed Iqbal	Yes
Charlene McEntee	Yes

Returned from Executive session at 8:04 p.m.

INFORMATION

There was no discussion on the following items listed in this agenda item: Bi-County Collaborative Quarterly Report as of October 7, 2016, Food Services Information through September 2016, School Budget and Revolving Accounts: July – September 2016, ESSA: Every Student Succeeds Act; Jackson and Wood School Council Minutes from May 4, 2016 nor the Bi-County Collaborative Budget and Tuition Rates for FY17.

Mrs. Abrams asked if the Superintendent’s focus evaluation elements could be discussed at the 2nd meeting in November.

ADJOURNMENT

MOTION by Linn Caprarella, seconded by Maggie Clarke, to adjourn at 8:05 p.m. So voted.

Susan M. Rieger, Recording Secretary

Documents Used at the meeting:

- Agenda
- Minutes from October 4, 2016
- Commendations: memo from Kate Campbell, Principal, AWJ School
- Resignation: memo from Superintendent Raiche
- Superintendent’s Report: Cover sheet on items a-d as well as two documents on enrollment history, agenda for the October 11, 2016 Inservice, two documents outlining the superintendent’s student learning goals for 2015-16 and 2016-17, five charts on MCAS/PARCC results in ELA, and Mathematics, and a letter sent to parents on the 2016 district report card, a letter sent to staff on the 2016 district report card, and four documents from the DESE website on Plainville’s accountability data and enrollment data

Regular Session Minutes
October 25, 2016

- Old Business: School Committee goals document
- New Business:
 - Memo and document on scheduled school committee meetings in 2016/2017
 - Memo and document on FY2017 grant summary
 - Two memos—one from Superintendent Raiche on appointing a public records officer and one from Attorney Leslie Carey on the Advisory on the New Massachusetts Public Records Law
 - Two documents—one of the FY2018 budget development timeline and one on the guidelines
 - Memo from Superintendent Raiche on the recommended changes to policy File ADF, Wellness, the amended wellness policy, a document from Edward Clarke on the staff message for the changes in the wellness policy, document on non-food celebration and reward ideas, and a Food Request Event Form
 - Document from MASC on the Report of the Resolutions Committee
- Information
 - Bi-County Collaborative quarterly report
 - Documents on food service department
 - Two documents—one on the FY2017 budget through September 2016 and one on revolving accounts through September 2016
 - Two documents from DESE on ESSA, Every Student Succeeds Act
 - Agenda/Minutes for May 2016 school council meetings (AWJ & BHW)
 - Documents from Bi-County Collaborative on FY21017 budget and tuition rates