

PLAINVILLE SCHOOL COMMITTEE MEETING
Minutes of February 14, 2017
Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 6:09 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Maggie Clarke, Javed Iqbal, Charlene McEntee and Superintendent Raiche. The meeting was audio and video recorded.

Administrators Present: Kate Campbell, Principal, Anna Ware Jackson School
Edward Clarke, Administrator of Special Education and Support Services
Caron Ketchum, School Business Administrator
Robin Roberts-Pratt, Principal, Beatrice H. Wood School
Stephanie Whitaker, Technology Systems Administrator

APPROVAL OF MINUTES

MOTION by Linn Caprarella, seconded by Charlene McEntee to approve the January 24, 2017 regular session minutes with the revised change at the top of page 1 of the date: "January 10 changed to January 24". So voted.

MOTION by Linn Caprarella, seconded by Javed Iqbal to approve and hold the January 24, 2017 executive session minutes. So voted.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

Mrs. McEntee reported that the King Philip School Committee met last Monday. Some of the topics they reviewed:

- Presentation from art students; art has been chosen to receive a Scholastic Award
- Reviewed the FY18 budget noting in particular factors that impact this budget: four out-of-district students are entering King Philip and not as many students are matriculating out of the system, the cost of health insurance, and the excess and deficiency account funds are low.
- Reviewed the school committee goals

- b. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke
Mrs. Caprarella said the Committee met on Monday, February 13, 2017 and will meet in executive session at tonight's meeting.
- c. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams
The budget subcommittee met at 4:00 pm today and reviewed the FY18 school budget in preparation for the upcoming hearing to be held at the February 28, 2017 school committee meeting.
- d. Communications Subcommittee-Mrs. Abrams, Mr. Ikbal
Nothing.
- e. Town Building Committee-Mrs. Clarke
Mrs. Clarke said that a meeting with the Board of Selectmen has been postponed until February 27, 2017. An invitation is being sent to abutters of the property so they may voice any concerns, questions, etc. The design process of the buildings continues and the website should be up soon. The Committee is meeting tomorrow, February 15, 2017.
- f. Sick Leave Bank Committee-Mr. Ikbal
Mr. Ikbal informed the Committee that the Sick Leave Bank Committee met recently and awarded a custodian twenty sick days from the custodian sick leave bank.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

Resignation/Retirement:

Phyllis Clayman, Grade 6 Teacher, effective at the conclusion of the 2016/2017 school year

Transfer:

Carmen Morales, 2 hour/day to 4 hours/day in the Food Service Department, Jackson/Wood Schools, effective January 23, 2017

Appointment:

Brittney Gorham, .9 ABA (Applied Behavioral Analysis) Assistant, Jackson School, effective February 1, 2017 through the conclusion of the current school year.

Student Teachers:

There are three student teachers representing Wheaton College at Jackson School—Renee LaFleur with Mrs. Nagggar and Mrs. Ryan; Amy Berquist with Ms. Fregeau, and Samantha Wendland with Mrs. Leger and Ms. Mazzeo.

SUPERINTENDENT'S REPORT

a. Curriculum Frameworks, MCAS and ESEA Update

Superintendent Raiche reviewed information that he's received from DESE on the proposed changes to the school and district accountability system. He also mentioned that several members of the district staff took part in a webinar on the administration of the upcoming MCAS

2.0 accountability test in order to keep abreast of changes. Mrs. Clarke said she has spoken with Glenn Koocher about her concern about the 95% participation rate and its impact on a school district's rating, noting that she feels the need to support parents who may opt out of their child(ren) taking the MCAS 2.0 test, if they deem it to be in the best interests of their child(ren). She also said it is important to notify our State representatives about this issue.

b. Work Order Report

Superintendent Raiche provided a document showing a five-year review of the work orders in the district.

c. Mid-Year Data Meetings

Superintendent Raiche informed the Committee that he recently attended several staff mid-year data meetings and was thoroughly impressed with the productivity of the meetings and ownership by staff of the data results. He reviewed results from reading, writing, math as well as internal/external behaviors. In addition, Superintendent Raiche said he is very pleased with the 'next steps' discussed as a result of the mid-year data meetings.

Mrs. Abrams asked Superintendent Raiche about two items:

1. Students of the Month—attending school committee meetings? Superintendent Raiche said a letter was sent home to students inviting them to attend a future school committee meeting and asking them to contact the principal's office, if interested. No one has yet contacted the principal's office. More letters will be sent out for March's students of the month.
2. Showcase—are any showcases scheduled for future school committee meetings? Superintendent Raiche said he believes Mrs. Whitaker is bringing students from the 3D enrichment class to a future showcase.

OLD BUSINESS

- a. Policy File IJNDB: Internet, Network and Email Responsible Use Policy for Staff-Mrs. Whitaker (2nd Vote Required)*

MOTION by Linn Caprarella, seconded by Charlene McEntee, to approve Policy File IJNDB: Internet, Network and Email Responsible Use Policy for Staff, including File IJNDB-E, Internet, Network, and Email Use Responsible Agreement for Staff as presented by Mrs. Whitaker. So voted.

Prior to the vote above Mrs. Clarke voiced concern about staff using personal devices to store information/photos of students and wants to make sure that staff delete any information pertaining to a student from their personal device. Staff will be sent a letter reminding them of such.

NEW BUSINESS

- a. BayState Textiles, Inc. Gift Received, \$38.50 (Vote Required)*

MOTION by Charlene McEntee, seconded by Javed Iqbal, to approve \$38.50 from BayState Textiles, Inc. for the Plainville district to be used to reimburse expenses for district technology purchases. So voted.

b. Approval of FY17 Early Childhood Special Education Program Improvement Grant, \$1,400 (Vote Required)

MOTION by Charlene McEntee, seconded by Javed Iqbal, to approve \$1,400. from the FY17 Early Childhood Special Education Program Improvement Grant. So voted.

c. PTO Fundraiser: Great Clips (Vote Required)

MOTION by Linn Caprarella, seconded by Charlene McEntee, to approve the “Great Clips” fundraiser for PTO as presented. So voted.

Prior to the vote, Mrs. McEntee asked if this is a new fundraiser—not originally on the list of fundraisers previously approved for the PTO for the 2016/2017 school year. Superintendent Raiche said it was a new fundraiser.

d. Policy Files: IHAMA and IHAMB, Parental Notification Relative to Sex Education and Teaching About Drugs, Alcohol and Tobacco (1st Vote Required)

MOTION by Linn Caprarella, seconded by Charlene McEntee, to approve the revised policy files IHAMA, Parental Notification Relative to Sex Education and IHAMB, Teaching about Drugs, Alcohol and Tobacco, as presented. So voted.

Prior to the vote Mrs. Clarke asked if parents will be notified of a change in policy and also asked if parents are given the option to “opt out” of their child(ren) taking part in the DARE program. Mrs. Roberts-Pratt said parents do sign a permission form for their child to take part in the human development program, but do not sign anything pertaining to DARE (Grade 6 students). Superintendent Raiche said in the past the District employed a health educator and that going forward, the district may need to discuss the potential of adding health education and associated curriculum materials to the program of studies for our students, in light of the revised policy on Teaching about Drugs, Alcohol and Tobacco. The contents of the policy on Parental Notification Relative to Sex Education did not change, only the code changed. (Code IHAM-1 to IHAMA). The contents of the policy on Teaching about Drugs, Alcohol and Tobacco were revised as was the code (Code IHAMA to IHAMB). In addition DESE is requiring all districts to comply with the revisions and post policy IHAMB on the district’s website and file of a copy of the policy with DESE.

MOTION by Charlene McEntee, seconded by Linn Caprarella, to waive a second reading of the aforementioned policy files IHAMA and IHAMB. So voted, 4 in favor, 1 opposed (Clarke)

e. Social-Emotional Learning Presentation-Administration Team

Superintendent Raiche presented a PowerPoint presentation on Behavioral Health and Social-Emotional Intelligence. He explained the District’s vision, theory of action and factors that are challenging, how students are presenting and how their behaviors affect teaching. Over the past three years Plainville expanded the role of the school psychologists, created a two person team (psychologist/principal) and added the position of student support specialist at Jackson School. In recognition of the need for additional resources he would like to see the addition of a school adjustment counselor at Wood School. This will help to ensure the Plainville district provides a multi-tiered system of support, thus supporting high quality core educational experiences for all students.

f. PLC Presentation-Administrative Team

Superintendent Raiche presented a PowerPoint presentation on the history of professional learning communities in the Plainville Public Schools. He shared when PLCs began in Plainville—2007/2008—and provided steps that have been taken since then to incorporate the professional learning communities philosophy into the Plainville District. Superintendent Raiche said, “The PLC model is a system focused on what students are learning.”

g. Legislative Update

None.

h. Any item(s) not anticipated at the time of posting

Mrs. Abrams noted that members of the school committee received an email to attend the upcoming Learning Walks. She asked Committee members to reply. Mrs. Roberts-Pratt said the learning walks are scheduled for March 1 and April 7, from approximately 8:45 – 11:30 a.m.

Mrs. Abrams asked about Future Agenda Items. Items to be included on the agenda for upcoming school committee meetings will be: superintendent’s evaluation, calendar committee, and possible changing of school vacation weeks (February eliminate, April eliminate, and have one vacation in March). In addition, Mrs. McEntee recommended adding the school committee self-evaluation to a future agenda.

Mrs. Clarke read an email she received from parent, Lori Cotton, regarding the financial woes at King Philip for their FY18 budget.

EXECUTIVE SESSION

a. Negotiations – Plainville Education Association (PEA)

MOTION by Javed Iqbal, seconded by Linn Caprarella, to go into Executive session at 7:30 p.m. for the purpose of discussing collection bargaining strategies which, if held in open session, might hurt the Committee’s bargaining position.

Roll Call Vote:

Amy Abrams	Yes
Linn Caprarella	Yes
Maggie Clarke	Yes

Javed Ikbal Yes
Charlene McEntee Yes

Returned from Executive session at 7:41 p.m.

INFORMATION

There was no discussion on items in information: Enrollment as of February 1, 2017, Jackson and Wood School Council Minutes from January 4, 2017, School Attending Children Report as of January 2, 2017, Food Service Information through January 2017, and correspondence received from MCOHousingServices at The Oasis at Plainville.

ADJOURNMENT

MOTION by Javed Ikbal, seconded by Linn Caprarella, to adjourn at 7:41 p.m. So voted.

Respectfully submitted,

Susan M. Rieger, Recording Secretary

Meeting Handouts:

- Agenda
- Minutes from January 24, 2017
- Resignations, Transfers, Appointments and Leaves:
 - Memo on a resignation, transfers, appointment and student teachers
- Superintendent's Report:
 - Three (3) documents regarding the items listed in the superintendent's report
- Old Business:
 - Memo and revised policy File IJNDB, Internet, Network and Email Responsible Use Policy for Staff
- New Business:
 - Memo regarding the receipt of a check for \$38.50 from BayState Textiles
 - Memo regarding the receipt of funds from the FY17 Early Childhood Special Education Program Improvement Grant (\$1,400.00), including a FY2017 grant listing
 - Flyer from the Plainville PTO on the Great Clips Fundraiser
 - Memo and policies for File IHAMA and IHAMB
 - Document of the PowerPoint Presentation on Social-Emotional Learning
 - Document of the PowerPoint Presentation on Professional Learning Communities
- Information::
 - Enrollment as of February 1, 2017
 - Jackson and Wood School Council Minutes from January 4, 2017
 - Correspondence received from MCOHousingServices at The Oasis at Plainville
 - Food Services documents through January 2017
 - School Attending Children Report as of January 2, 2017