

Plainville Public Schools
Request for Student Records

Any student transferring into a new school district must provide a complete school record. Please fill out the following:

Student's Name: _____ Enrolling Grade: _____

Gender: _____ Phone: _____

Email Address: _____

Name of Former School/District Name: _____

Former School/District Address: _____

Below is a list of forms and supporting documents **required** for your child's enrollment into the Plainville Public Schools:

1. [Student Enrollment Form](#)
2. [Home Language Survey Form](#)
3. [Verification of Student Residency Form](#)
4. Request for Student Records
5. Emergency Health Information Form
6. Birth Certificate
7. Health Records (i.e. latest immunization records)
8. Special Education records (if applicable)
9. 504 Accommodation (if applicable)
10. Disciplinary records (if applicable)

Please **forward this form** along with **all required forms and supporting documents** to the main office at:

Grades K-2

Anna Ware Jackson School: 68 Messenger Street, Plainville, MA 02762

Grades 3-6

Beatrice H. Wood School: 72 Messenger Street, Plainville, MA02762

By signing below, I consent to the collection and transfer of my child's student records to the Plainville Public Schools:

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____