

FORMATTING YOUR RESEARCH REPORT

Your **Creative** Cover Sheet Must Have

- Your name
- The country you researched
- The date



Your Table of Contents

- Follows your cover sheet
- Includes the names of the main headings of your research paper
- The page numbers

TABLE OF CONTENTS

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Your Report

- Double-spaced
- Times Roman, size 12 font
- Include page numbers
- **Only headings** may be size 14 or 16 and in bold.
- Thoroughly proofread with all edits and changes recommended
- Includes small illustrations, diagrams, or graphs

Historical Event

Although the United States has only been an established country for two hundred years, many important historical events have taken place nation.



Your Report

- Do not start a new page for each segment paper. Skip a line and begin a new heading.
- **Exception: Your bibliography begins on a new page.**

Historical Event

Here you will begin your paper. You will use a Times New Roman; You will set up your paper so that it is double spaced. Your font size should be 12.

Physical Features

When creating your research report, you may use diagrams,

BIBLIOGRAPHY/REFERENCES

1. Number your references
2. Single-space
3. Skip a space between each reference
4. Times New Roman size 12 font.
5. Alphabetize references by first word
4. Follow the instructions from your "Cite It Right" Pamphlet.
5. Remember: **Your bibliography begins on a new page.**
6. Your bibliography is at the end.