

September 30, 2022

Dear Jackson School Families,

By now, you have likely received the email from Principal Carolyn Robbins informing you that she will be taking a leave of absence from the present time through October 18th.

Please know that I have been in close contact with Mrs. Robbins, and that we do have a solid plan in place to ensure consistency and continuity within the Jackson School community.

Tracy DelGrosso, our Jackson School physical education teacher, will be serving the school in a leadership role for the duration of Ms. Robbins' leave. Ms. DelGrosso served the school very effectively for a short while during the 2021-2022 school year in this same capacity when a need arose. She will be available to support the school community with all of the daily, organizational needs that arise. Her classes will be covered by a substitute teacher, though depending on the needs, there may be full days or portions of some days, when she will be able to teach her classes.

Wood School Principal Robin Roberts-Pratt will be overseeing the majority of situations that require administrative oversight and the presence of a licensed administrator. She will maintain a physical presence, for the majority of the time at Wood School, but she will be available for any needs that arise at Jackson.

Ann Dargon, our Director of Student Services, will oversee all student services needs, including those arising in the Jackson School health office. Her office is housed in Jackson School, and she is well acquainted with our faculty, staff, and students, as well as with many of our families.

As always, Suzanne Roberts and Jackie Callahan in the Jackson Office are assisting with building-based needs.

I also have the benefit of being housed right in the Jackson School, and I will be available for any and all needs; likewise, I will remain in close touch with our faculty, staff, and administrative team.

As I shared with our faculty this morning, there may be bumps in the road, but we have a very strong, supportive staff and administrative team in place. I wish Mrs. Robbins the best over these two weeks, and we will continue to keep our families updated.

Truly,
Jennifer Parson